

LEAD 492
Fall 2005 / 1 Unit

Senior Capstone Experience: *Leadership Studies*

Eric Rofes
Associate Professor of Education

Location of Course Meetings:	Harry Griffith Hall 225
Time and Day of Meetings:	October 28, 6-8:15 pm; October 29, 9-3:50 p.m.
Office for Eric Rofes:	Harry Griffith Hall 209
Office Hours:	By appointment; also Wednesdays, 2:00-3:30 p.m.
Phone Number:	826-3735
E-Mail:	er7@humboldt.edu
Postal Address:	Department of Education, HSU, Arcata, CA 95521

This class aims to provide a time for reflection for students who have studied and participated in leadership experiences during their time at Humboldt State University. The focus is on reflection, clarification, assessment, and program evaluation.

Agenda:

Friday, October 28, 2005

- 6:00 Welcome, Objectives, Introductions, Agenda, Housekeeping
- 6:30 Activity #1: Reflecting on a Core Question: *What is Leadership?*
- 7:30 Activity #2: Leadership Highlights and Accomplishments
- 8:10 Closing

Saturday, October 29, 2005

- 9:00 Agenda Review
- 9:15 Activity #1: Case Studies in Leadership: *What would you do?*
- 10:30 Activity #2: Open Session
- 12:00 Lunch Break
- 1:00 Activity #3: Assessment of Leadership Studies Program
- 2:00 Speakers on Leadership
- 3:30 Wrap-Up and Future Assignments
- 3:50 Closure

Class Requirements

This course is offered credit/no credit only. To receive credit you must attend the two-day course meetings and turn in all class assignments on or before December 6th.

Requirements:

1. **Leadership Accomplishments Summary:** This is a 5-7 page paper that reflects on three leadership accomplishments you have had during your college years, one leadership failure, error, or problematic situation. When you look back, what events, activities, or learnings stand out? You are encouraged to provide documentation of your accomplishments such as photographs, programs, agendas, or handouts. Write this paper as if it were a report to the director of the Leadership Studies Program on your accomplishments during your college years. This might be in essay form, but it might also be in a report format, or a memo. Please write carefully and proofread your work.
2. **Case Studies in Leadership:** You must prepare two case studies of leadership challenges or dilemma that you have experienced first-hand during your years at HSU. Please use the case studies that we work with on Saturday as an example of what you might produce. These should be no longer than two pages each (double-spaced), and must end with the sentence “If you were the leader here, what would you do?” Please be sure to alter names and specific information so that people cannot recognize the group or the individuals involved, as we might use these case studies with future groups.
3. **Assessment of Leadership Studies Program and Courses:** Prepare a one- to three-page memorandum to me (Eric Rofes, Program Leader, Leadership Studies Minor) that provides your candid evaluation of the program. Please include the following sections:
 - a. Overall assessment of the minor
 - b. Strengths of the minor
 - c. Highlights of the minor
 - d. Recommendations for improving the minor

This assessment will be kept confidential, but we do want to hear your candid opinion of the program. Ultimately, please answer the question: In what ways was the minor meaningful to you and how did it support the development of your leadership skills?

For all of these items, be sure to write carefully and proofread your work. Include a self-addressed stamped envelope (a big one) with these assignments, so I can return them during winter break.

Special Notes

- An e-mail list will be created for this class. Students are expected to check their email accounts at least once every two days. This is a course requirement.
- The use of personal cell phones and beepers while class is in session is discouraged. If an emergency arises and you must have your technology turned on, please notify the class during opening announcement period of potential disturbance.
- Students are urged to attend office hours throughout the semester to discuss topics raised in the class, or seek help with assignments, study skills, academic or other matters. If scheduled times are not convenient, I am happy to schedule additional times to fit your schedule.
- Students with disabilities who will be taking this course and may need disability-related classroom accommodations are encouraged to check-in with me as soon as possible.
- Students are responsible for information about academic dishonesty and plagiarism as stated in the HSU Catalog.